****

**FISCAL YEAR 2025**

**PROGRAMMATIC APPROPRIATIONS REQUEST APPLICATION**

**APPLICATION INSTRUCTIONS – PLEASE READ**

1. All request forms are due on **Friday, March 22, 2024**, by close of business. No exceptions will be made; early submission is encouraged.
2. All request forms must be submitted via **EMAIL** to the following email address: appropriations@carper.senate.gov. Please **DO NOT** submit your application by mail. If you require accommodations, contact our Washington D.C. office at (202) 224-2441.
3. All submissions should use the following format for the email subject line: “Organization Name – FY25 Programmatic Appropriations Request.”
4. If you have more than one request, you must complete and submit a form for **EACH** request and provide an order of priority. Please **DO NOT** include multiple requests in a single request form.
5. Only fully completed request forms will be considered. **DO NOT** leave any fields blank in the request form; if a question does not apply, write “n/a.”
6. Please ensure all contact information is correct; additional information may be requested throughout the appropriations process to help understand, clarify, or justify the request.
7. Submission of a request **DOES NOT** guarantee that it will be automatically made to the Senate Appropriations Committee or that the Committee will honor the request.

**SECTION 1. Submitting Organization Details**

1. **Organization Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Organization Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Best Point of Contact:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	1. **Role/Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. **Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	3. **Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION 2. Request Details**

1. **Type of Request:** [ ]  **Programmatic** [ ]  **Report Language** [ ]  **Bill Language**
2. **If you are requesting language, please provide the proposed language:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Summary of Request (*describe the request and how will this specifically benefit Delaware*):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Order of Priority (*if submitting only one, write “1 of 1”*):** \_\_\_\_\_ **of** \_\_\_\_\_\_

**SECTION 3. Program Details**

1. **Program Title/Area:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Federal Agency:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Appropriations Bill (*select one*):**

|  |  |
| --- | --- |
| [ ]  **Agriculture, Rural Development, Food and Drug Administration, and Related Agencies** | [ ]  **Commerce, Justice, Science and Related Agencies** |
| [ ]  **Defense** | [ ]  **Energy and Water Development** |
| [ ]  **Financial Services and General Government** | [ ]  **Homeland Security** |
| [ ]  **Interior, Environment, and Related Agencies** | [ ]  **Labor, Health and Human Services, Education, and Related Agencies** |
| [ ]  **Legislative Branch** | [ ]  **Military Construction and Veterans Affairs, and Related Agencies** |
| [ ]  **State, Foreign Operations, and Related Programs** | [ ]  **Transportation, Housing and Urban Development, and Related Agencies** |

1. **Defense Request (*write “n/a” if no*):** [ ]  **Yes** [ ]  **No**

**If yes, please provide Program Element (PE) number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Requested FY 2025 Funding Level (*select one*):**

[ ]  **President’s FY 2025 Budget Request** [ ]  **FY 2024 Enacted Level**

[ ]  **New Funding Level (specify: $**\_\_\_\_\_\_\_\_**)** [ ]  **General Support for Program**

1. **Prior Program Funding Levels:**
	1. **FY 2024: $**\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. **FY 2023: $**\_\_\_\_\_\_\_\_\_\_\_\_\_
	3. **FY 2022: $**\_\_\_\_\_\_\_\_\_\_\_\_\_